District English Language Advisory Committee

Agenda

November 20, 2008

6:00 p.m.

Las Lomitas Library

Present:___	Juvenal Meraz	___ Carmen Patino	___ Satu Mielkainen
___	Susan Petersen	___ Marie-Pierre Mathevon	___ Cristina Rodriguez
___	Joanne Tinkham	___ Mimi Sabo	___ Lesli Leong
___	Larry Thomas	___ Jerry Traynor	___ Sue Sartor

I	Introductions	Committee
II	Approve Minutes from April 30, 2008	Sue
III	Review Packet	Lesli
IV	Training A. Roles and Responsibilities/Operatig Procedures B. Assurances C. Master Plan & Glossary	Sue
V	Annual Report and Course Outline	Jo
VI	Elect Chairperson	Mimi
VII	Set Timeline for future meetings/topics	Mimi
VII	Review plans for 2008-2009	Sue

A. Improve communication about Parent events – logo, website
B. Provide information prior to Meet the Teacher about ways to participate at school
C. Opportunities for families to get to know one another
D. Testing Information Night – April 2008
E. Continue Outreach and Bilingual Buddy programs
F. FAQs sheet
G. Finish brochure to provide "tips" on helping students learn English
H. Explain to parents how and when student progress in ELD programs is reported

IX Set up email/address/phone number roster

Items for future agendas:

- Attendance, R-30, SNOR, Annual Report