

**LAS LOMITAS ELEMENTARY SCHOOL DISTRICT**  
**INFORMATION FOR PARENTS AND GUARDIANS 2010-11**

The information in this packet is provided by the District to the parents / guardians of students attending Las Lomas or La Entrada. This notice complies with the requirements specified in the California Education Code and/or other statutes. Questions may be directed to Eric Hartwig, District Superintendent, at (650) 854-2880.

To confirm that all parents / guardians have received the required information, please complete and sign the Acknowledgements form and return it to school with your child **no later than Friday, August 27, 2010.**

**1. Parental Responsibilities Regarding District Residency**

Eligibility to attend school in the Las Lomas Elementary School District (LLESD) is regulated by the California Education Code. Please read the information below and indicate by your signature on the Acknowledgements Form that you understand the District's policies about residency.

- a. Unless prior approval has been formally granted, all students must be residents of the Las Lomas Elementary School District. Not all Menlo Park or Atherton street addresses are in the District. Contact the District Office at 854-2880 if you are not sure your home is within the District's attendance boundaries. A District map is available at the District Office, 1011 Altschul Avenue, Menlo Park.
- b. It is the responsibility of each parent / guardian to give current and accurate information regarding each child's actual place of residence. A post office box is not an acceptable address.
- c. Parents who move during the school year are required to notify the school, in writing, no later than the date of the move. Please contact the school secretary as soon as you know you are moving.
- d. Parents who move out of the District during the first semester must enroll their student(s) in the new district. Parents who move out of the District during the second semester of the school year may apply for an inter-district transfer from the new district of residence for the remainder of the current school year, only. Approval by the LLESD is not guaranteed.
- e. Parents who violate the District's residency rules, or who move out of the District without filing the proper notification, will forfeit the opportunity to apply for an inter-district transfer.

For more information about residency, you may contact the District Office at (650) 854-2880.

The District takes its responsibility to uphold residency requirements seriously. Any cases of possible illegal enrollment will be actively investigated.

**2. Notice to Parents of Legal Rights**

Each year, parents must be notified of legal rights and responsibilities regarding their child's participation in school programs and activities. The enclosed packet contains this information. The law requires you to sign a form acknowledging receipt of this information. Your signature on the form does not indicate that you consent (or withhold your consent) for any program or activity.

**3. Standards for Student Behavior**

State law requires that you be informed each year of the District's Standards for Student Behavior and of the disciplinary processes that are used in the District. The enclosed packet of District Board Policies is provided in accordance with these legal requirements. The *La Entrada Handbook* and the *Las Lomas Information Booklet* also contain information regarding student behavior and school rules.

**4. Student Transportation**

The LLESD provides school bus transportation to-and-from school for students who do not live within the established walking distance of campus. Bus schedules are available from your child's teacher or from the school office.

Most students will travel by school bus at some time during the school year – on one or more field trips, if not on a daily basis. For that reason, all students and parents should be familiar with the rules and consequences of riding the bus. Please remember that the opportunity to ride a school bus is a privilege, not a right. Students may be denied permission to ride the District's buses if they do not comply with the rules. Please be sure to review the enclosed information with your child.

## 5. Student Insurance

Please note that the Las Lomas School District does **not** provide insurance to cover medical or dental expenses if students are injured on school premises or through school activities. As a service to you, a brochure about a voluntary student insurance program is supplied. The program is not sponsored nor endorsed by the School District.

The company offers several plan options. The brochure outlines the coverage and benefits offered. It also outlines claim procedures, should your child sustain an injury. If you wish to enroll your child in the program, you must complete the application, enclose a check or money order, and follow the instructions on the application. Mail the application and the check directly to the insurance company.

There is also a program offered by the San Mateo County Health Initiative that provides low-cost or no-cost medical, dental, and vision care coverage. For additional information on that coverage, you may call their office at (650) 573-3595.

## 6. Pesticide Use

The Healthy Schools Act of 2000 requires school districts to provide parents with annual written notification of expected pesticide use on school sites. Provision of the following information complies with this law:

During the current school year, the Las Lomas District, the City of Menlo Park, or the Town of Atherton may use the following products on fields or landscape areas:

<u>Product</u>	<u>Active Ingredient</u>	<u>Product</u>	<u>Active Ingredient</u>
Suspend SC Insecticide	Deltamethrin	Round-up Pro	Glyphosate, Isopropylamine
Turflon Ester	Triclopyr, Butoxyethyl Ester	Snapshot	Trifluralin
Razor Pro	Glyphosate, Isopropylamine Salt	Gallery	Isoxaben
Tri-Power	Dimethylamine Salt	Barricade 4L	Prodiamine
Surflan A.S.	Oryzalin	Altosid	Methoprene
BVA 2	Petroleum Distillate		

For more information about these pesticides, visit the Department of Pesticide Regulation at [www.cdpr.ca.gov](http://www.cdpr.ca.gov) and click on the "School IPM" button. Parents may request to be notified at least 72 hours before individual pesticide use at the school site. To do so, please contact Deby Elliott in the Business Office at (650) 854-6311.

## 7. Acceptable Use of Technology

The use of technology (computers, e-mail, Internet, broadcasting equipment, etc.) within the LLESD is a privilege offered to all students. However, before a student can use any equipment, the parents and the student must sign an Acceptable Use Agreement. The guidelines are intended to insure your child's safety, as well as the safety and integrity of our computers and networks. Once the Agreement is signed, it will be kept on file at school, and a new one won't need to be signed each year.

All kindergarten parents, all 4<sup>th</sup> grade students and parents, and all students and parents new to the District this year will receive a copy of the guidelines and the Acceptable Use Agreement for signature.